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South Country Central School District
East Patchogue, New York

Project Save District Level Plan

I. General Considerations and Guidelines

South Country Central School District refuses to tolerate violence or threats of violence on school grounds and, by implementation of this Plan, will make every effort to prevent violent incidents from occurring. We will provide the appropriate authority and budgetary resources in support of this effort. Violence prevention is the responsibility of the entire school community and we encourage participation of all individuals. Our Plan requires the prompt reporting of all violent incidents or threats and assures that victims or reports of incidents of violence will not be discriminated against.

Using student and staff input, each building shall establish an appropriate mechanism for the anonymous reporting of school violence and harassment that will meet the needs of their student population (e.g., Internet, telephone hotline to Central Office or school, outside agency, suggestion box, etc.).

II. Purpose

The South Country Central School District District-wide School Safety Plan was developed pursuant to Commissionerôs Regulation 155.17. At the direction of the South Country Central School District Board of Education, the District Superintendent of South Country Central School District appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

III. Concept of Operations

The South Country Central School District, Save District Level Plan is linked to the individual Project Save Building Level Plans in that it provides the framework for emergency response protocols upon which the Building Level Plans have been developed.

The South Country Central School District Board approved the District-wide School Safety Team on November 15, 2000 with additional members being approved on December 20, 2000. The Team consisted of individuals representing administrators, school safety officer, board member, teacher representatives, parent representative, student representative, union representatives, and outside agencies.

The Team:

- Familiarized itself with the provisions of the SAVE Legislation, particularly those

- Drafted the Project Save District Level Plan
- Conducted a Public Hearing on the Project Save District Level Plan in cooperation with the South Country Central School District Administration
- Assured sufficient time for public comment and considered such comment before finalizing the Plan for consideration by the Board
- Coordinated efforts with the Board Policy and the Safety Committees as necessary
- Completed activities in accordance with a implementation timeline, and
- Developed a list of required follow-up activities to fully implement safety planning related measures of SAVE

The Team met on numerous occasions to develop the Project Save District Level Plan. The team was divided into three sub-committees for the initial work, with the final plans being reviewed by the entire committee. The team met on January 31, 2001, February 16, 2001, March 27, 2001, April 2, 2001 and April 18, 2001.

In the event of an emergency or violent incident, the initial response at an individual school will be by the School Emergency Response Team. The School Emergency Response Team will follow the protocols and processes as delineated in the Project Save Building Level Plan. Upon activation of the School Emergency Response Team, the Building Administrator or designee as delineated in the Project Save Building Level Plan will notify the District Superintendent or designee and if deemed appropriate under the protocols of the Project Save Building Level Plan and the Project Save District Level Plan, local emergency officials may be notified. District representatives will meet periodically with county and state representatives to refine emergency response protocols and coordination of local, county and state resources for possible utilization in the event of a school emergency.

IV. Identification of and Charge to the School Safety Planning Team

The School Safety Planning Team drafted a District wide Save Plan for South Country Central School District that conformed to requirements of the relevant provisions of the Safe Schools Against Violence in Education (SAVE) Act. The draft of the Project Save District Level Plan was submitted to the

- Inform students that staff will be available to discuss any concerns/problems
- Advise students of appropriate staff members to contact in the event of a conflict on the bus, and
- Inform students of existing youth-run programs, peer mediation programs, conflict resolution and student mentoring programs

South Country Central School District has created a district-wide policy regarding bullying, violence and harassment, which shall be disseminated to all staff and

- Assist in calming disturbances and crowd control
- Assist law enforcement officers in the performance of their duties
- Work with police and rescue personnel with medical emergency situations
- Bring any fire hazards and building safety problems to the attention of the building administrator
- Alert building administrator about altercations/problems
- Report vandalism and unsecured areas to building administrator, and
- Perform other duties specific to security purposes as determined by site

Required training and required knowledge shall include:

- State certification (NYS Guard License, first aid, CPR)
- School violence prevention and intervention training, including initial non-violent crisis intervention training (CPI training) and refresher courses
- Site-specific training (minimum half-day initial training/ongoing/annual refresher), including review of all manuals (e.g., South Country Central School District Policies, School Safety Plan, Staff Handbook, etc.)
- Right-to-know training, and
- Blood borne pathogen training
- NYS Mandated Sexual Harassment training
- DASA
- Cyber Security

IX. Vital Educational Agency Information

South Country Central School District maintains the following listings regarding Vital Educational Agencies located within the South Country Central School District Supervisory District.

South Country Central School District Building and Staff Locations (see Appendix A)
School District Enrollment (see Appendix B)

One recognized private school resides in South Country Central School District Supervisory District:
Victory Christian School
1343 Montauk Highway
East Patchogue, NY
(631) 654-9284

X. Early Detection of Potentially Violent Behaviors

Early detection of an anxiety state in a student results in eliminating up to 85% of a potential crisis. Therefore, personnel involved with South Country Central School District students shall receive training on warning signs and symptoms of suicide and violent behavior.

- Staff in need shall be trained in CPI (Crisis Prevention Intervention)
- Retraining shall be made available through South Country Central School District by certified trainers
- Building administrators will coordinate Threat Assessment Training in conjunction with social workers, psychologists, and guidance counselors

In order to provide and maintain a safe and secure environment for all personnel, it is imperative to establish policies and procedures for annual school safety training. South Country Central School District shall implement a staff development program in order to assure that staff incorporates the necessary knowledge and skills to assure their own safety, as well as the safety of students and visitors. Training shall be implemented as follows:

- School violence prevention and intervention training including initial non-violent crisis intervention training (CPI training) and refresher courses
- School violence prevention training on regular conference days (RTI)
- Right-to-know training (as required by law

- Areas prone to natural disasters (South Shore)
- Laboratory Facilities (Brookhaven National Laboratory/Caithness)

Response

Each building administrator shall establish an ongoing rapport with local law enforcement officials in order to develop appropriate safety and security policies and procedures (**Suffolk County Police Department School Resource Officer-5th Precinct).**

XIII. Notification and Activation (Internal and External Communications)

In the event of a violent incident, personnel will notify the main office regarding the nature of the incident and the need to call 9-1-1 for law enforcement agencies. Office personnel will immediately contact the Buildingôs Principal and/or designee, Central Office and call 9-1-1 if a building administrator cannot be immediately reached. If the Main Office is involved with the incident, the alternative site as designated within the Project Save Building Level Plan will be utilized to call 9-1-1.

South Country Central School District recognizes that many different types of emergency situations may arise resulting in emergency specific responses. A detailed listing of emergency responses are included in each Project Save Building Level Plan, specifically addressing threats of violence, armed intruders, hostage/kidnapping, fire and explosion, medical emergencies, natural]ɤæɤ

Nametags
Pens/waterproof markers/paper
Waterproof duffle bag (to hold these items)

Information:

Binders with School Safety Plan
South Country Central School District telephone directory
Floor plans (including shut-offs)
School yearbook
Trauma bag

Vehicles

See Appendix C.

Other Equipment

Standard building and grounds maintenance equipment is located in the custodial office of each building.

D. Coordination of District Resources and Manpower

A South Country Central School District-wide Support Team will be available when necessary to assist all school buildings in their response efforts. This team will be composed of:

- District Superintendent/District Chief Emergency Officer - Mr. Antonio Santana
- Assistant Superintendent for Finance and Management Services - Ms. Jennifer

- BTA Representative
- BTAA Representative
- CSEA Representative
- SCGA Representative
- Parent Representative
- Bus Company Representative

XV. Protective Action Options

To account for the variable character of disaster emergencies and the extent of advance warning, there are four differing plans of action to ensure the health and safety of students, staff and visitors: Cancellation Prior to the Start of School, General Evacuation (including evacuation of handicapped individuals), General Go-Home, and General Shelter.

A. Cancellation Prior to the Start of School

The Superintendent shall make the decision to close schools/offices for the health, welfare, and safety of students, staff, and visitors. Notice will be given to parents and students through the use of radio and television stations and other appropriate procedures. Each building shall establish and implement a telephone notification chain for staff. As a general statement, staff is expected to report for service, as usual, unless specifically relieved via the telephone notification chain and/or ConnectEd Notification System.

B. General Evacuation

This plan shall be used as a guideline when conditions within a building present an immediate health or safety risk to the occupants and vacating the building would reduce or eliminate those risks:

- Upon notification to evacuate, students, staff, and visitors are to immediately leave their building according to the fire exit plan posted near each door, or as directed
- Students, staff, and visitors are to proceed to the right of the corridor in single file with minimum talking
- Students and staff are to remain together in designated areas outside the building. Staff members are responsible for supervision of students and taking attendance, in order to be certain that all students have left the building
- If evacuation is to be extended, follow ***General Shelter Plan*** (see D below)
- Each building will determine the location of their Incident Command Center

C. General Go-Home Plan/Early Dismissal

This plan shall be used when it is necessary to return students to their homes as rapidly as possible:

- Students shall remain in their classroom

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- Staff shall remain in the building until dismissed by an administrator. Upon leaving, all doors are to be closed and lights extinguished. Administrators shall be responsible for the final building check before leaving and locking doors
- In some instances, this procedure may result in delays before students reach their homes. Therefore, it might become necessary to implement the ***General Shelter Plan. (see D below)***

D. General Shelter Plan

This plan shall be used in crisis situations when it has been determined that being inside the building is safer than being outside. The plan consists of three parts: Take Cover, In-Building Shelter, and Off-Campus Shelter:

a. **Take Cover**

- In the event of imminent danger due to natural or person-made disasters, students, staff, and visitors should be notified to ñTake Coverò.
- Students, staff, and visitors will move to the main corridor outside the classroom. Classroom doors are to be closed.
  If conditions deteriorate, follow ñIn Building Shelterò procedures (***see b***)

b. **In-Building Shelter (Safe Areas)**

Each building shall determine Designated Safe Areas to be used for shelter when conditions allow the safe movement of students, staff, and visitors through the building.

c. **Off-Campus Shelter Sites**

This plan shall be used when it becomes necessary to move students, staff, and visitors off campus completely and immediately.

- Upon notification to evacuate, students, staff, and visitors shall immediately leave their building according to the fire drill exit plan posted near each door, or as directed
- Staff shall lead their students to a location determined by the building administrator
- Buildings should make off-campus arrangements with area hotels, Designated

F. Evacuation Areas

Evacuation areas must be identified in the Project Save Building Level Plan, and staff should know the location of the evacuation areas where students will be taken during emergencies. Students and parents should only be notified of evacuation areas as needed, due to security considerations and confidentiality. Students shall remain in designated evacuation areas until dismissed or parental/guardian pickup.

G. Weather Conditions and Evacuation

The possibility always exists that students and staff may have to evacuate a building during inclement weather conditions. The Project Save Building Level Plan should address procedures for prolonged outdoor exposure; therefore, administrators at each school must determine how best to provide temporary shelter should the time outside be prolonged.

H. Re-Occupancy of a School Building

After a building has been cleared by law enforcement or fire department personnel, the building administrator or his/her designee shall be responsible for making the decision to reenter the school building. Based upon information received, one of three decisions shall be considered by the building administrator: (1) reoccupy the building and resume classes; (2) relocate the building occupants to another facility (sheltering); or (3) activate the plan for early dismissal.

XVI. Recovery

A. School District Support for Buildings:

The School Building Emergency Response Teams and the Post-Incident Response Teams will be supported in their efforts by all available in-district resources and personnel, as required by the nature of the emergency. County, State, and local resources and personnel will be obtained as dictated by the nature of the emergency.

The school district will designate an Emergency Response Team composed of school personnel, local law enforcement officials, and representatives from local regional and/or state emergency response agencies, other appropriate incident response teams, and a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and others who can assist the school community in coping with the aftermath of a violent incident.

B. Disaster Mental Health Coordination

The district will coordinate the School Safety Plan with the statewide plan for disaster mental health services to assure that the school has access to federal, state, and local mental health resources in the event of a violent incident:

- Ensure that Emergency Response Team has access to appropriate local law enforcement agency
- Ensure that Emergency Response Team has access to appropriate resources as listed below

C. DISTRICT –WIDE DISASTER SUPPORT TEAM:

South Country Central School District:

Name	Title/Office	Phone
Mr. Antonio Santana	Superintendent Of Schools	(631) 730-1501/1510
Mr. Jason Huntsman	Human Resources	(631) 730-1531/1530
Ms. Jennifer Segui	Business Office	(631) 730-1551/1550

Suffolk County

Agency/Department	Office	Phone
Fire, Rescue & Emergency Services	Commissionerôs Office (Nights, Weekends, Holidays) Emergency Preparedness Office	631-852-4851 631-852-4815 631-852-4900
Health Services	Information & Referrals (Days) (Nights, Weekends, Holidays) Poison Control	631-854-0333 631-852-4820 800-222-1222
Environmental Health Services	Administration (Nights, Weekends, Holidays)	631-852-5800 631-853-5555
Public Health	Administration Environmental Protection	631-854-0333 631-853-3074
Police	Headquarters Local Precinct	631-852-6000 911
Public Works	General Information Main Office (Nights, Weekends, Holidays)	631-852-4000 631-852-4010 631-852-4256
General Information County		631-853-5593
Division of Mental Hygiene	Community Response Team Neal Fenton	631-853-8500

New York State

Agency/Department	Office	Phone
Environmental Conservation	Regional Office Hazardous Waste Enforcement 24-Hour Emergency Spill Hotline	631-444-0203 1-800-457-7362
Health Department	Environmental Health Information	518-402-7500
Labor Department	Safety & Health Regional Office	518-457-1255
Emergency Management Office		631-852-4922

Federal

Agency/Department	Office	Phone
Federal Emergency	Management Agency (24 Hours) On Scene Coordination	1-800-621-3362
Occupational Safety & Health	Emergency Number	516-334-3344 1-800-321-6742
Energy Department	Emergency Radiological Assistance	202-586-5000
Public Affairs Office		212-37-2319

D. BUILDING LEVEL RESPONSE TEAMS:

Bellport High School	Name	Phone
Principal	Erika DellaRosa	(631) 730-1620
Principal Secretary	Xiomara Portillo	(631) 730-1577
Asst. Principal	Aimee Iuliucci	(631) 730-1619
Asst. Principal	Bernie Soete	(631) 730-1588
Asst. Principal	Heather Giacomin	(631) 730-1679
Asst. Principal	Daniel Fauvell	(631) 730-1600
Nurses Office	Laura Scalice	(631) 730-1580
Chief Custodian	Thomas Ellis	(631) 730-1623
Athletic Director	Martino Sottile	(631) 730-1596
Security	Abraham Fontanez	(631) 730-1579
Towne Bus	Lorraine Giugliano	(631) 345-9600

Bellport Middle School	Name	Phone
Principal	Dr. Jamal Colson	(631) 730-1648
Principal Secretary	Sonia Euceda	(631) 730-1627
Asst. Principal	~~TBD~~	(631) 730-1796
Asst. Principal	Rosa Kalomiris	(631) 730-1640
Asst. Principal	Manouchka Daniel	(631) 730-1630
Psychologist	Jonathan OôLeary	(631) 730-1795
Towne Bus	Lorraine Giugliano	(631) 345-9600
School Nurse	Jennifer Baumann	(631) 730-1633
Chief Custodian	John Delaney	(631) 730-1647
Security Guard	Patty Ziccardi	(631) 730-1629
Guidance Counselor	Chris DeNapoli	(631) 730-1606

Frank P. Long School	Name	Phone
Principal	Stefanie Rucinski	(631) 730-1748
Asst. Principal	Alicia Ulberg	(631) 730-1747
Principal Secretary	Jenyffer Lucana	(631) 730-1727
Psychologist	Courtney Liberatore	(631) 730-1743
Social Worker	Kimberly Narciso	(631) 730-1741
Social Worker	Jennifer Fassino	(631) 730-1742
School Nurse	Kerry McCoy	(631) 730-1736
Security	Darryl Simmons	(631) 730-3480
Head Custodian	TBD	(631) 730-1746
Teacher	Patricia Gallina	(631) 730-1725

Brookhaven Annex	Name	Phone
Director	Kerry Carson	(631) 730-1788
Asst. Director	Jessica Prush	(631) 730-1789
Director Secretary	TBD	(631) 730-1787
Transportation	Towne Bus	(631) 345-9600
Custodian	Sal Civitello	(631) 730-1722
Psychologist	TBD	(631) 730-1784

Verne W. Critz School	Name	Phone
Principal	Mandy Mazziotti	(631) 730-1698/1675
Secretary	Jennifer Rothe	(631) 730-1676/1675
Secretary	Melinda Link	(631) 730-1677
Social Worker	Jennifer Andreopoulos	(631) 730-1696

Kreamer Street School	Name	Phone
Principal	Sean Clark	(631) 730-1673
Secretary	Victoria	

APPENDIX A

APPENDIX B

ENROLLMENT REPORT

June 2024

reet	Verne V. Critz			Frank P. Long			strict Class Tota				Brookhaven			Kreamer St	
Avg. Class Size	Enrolled	Sectr	Avg. Class Size	Enrolled	Sectr	Avg. Class Size	Grade	Students per grade	Sectr	Grade	Enrolled	Sectr	Avg. Class Size	Enrolled	Sectr
15.3	58	3	19.3				K	236	13	K	117	6	19.5	61	4
14.0	64	3	21.3				1	243	13	1	123	6	20.5	56	4
18.5	69	3	23.0				2	266	13	2	123	6	20.5	74	4
16.5	84	4	21.0				3	275	14	3	125	6	20.8	66	4
				228	12	19.0	4	228	12	4					

APPENDIX C

VEHICLE REGISTRATION LIST

[redacted]

APPENDIX D

DEPARTMENT OF FIRE, RESCUE & EMERGENCY SERVICES
EMERGENCY MANAGEMENT DIRECTORY

AGENCY	CONTACT PERSON	ADDRESS
South Country Ambulance	Chief - Greg Miglino	32 Seeley St. Brookhaven, New York 11719 (631) 286-3400
NYS Police Troop ñLò Headquarters	NA	7140 Republic Airport Farmingdale, NY 11735 (631) 756-3300
SCPD, 5th Precinct	Inspector Sumwalt	125 Waverly Avenue Patchogue, New York 11772 (631) 854-8501
Bellport Fire Department	Chief ï David DiDio	161 Main Street Bellport, New York 11713 (631) 286-0273
Brookhaven Fire Department	Chief - Dan DiPinto	2486 Montauk Highway Brookhaven, NY 11719 (631) 286-0282
Hagerman Fire Department	Chief ï Tom Dunham	510 Oakdale Avenue East Patchogue, NY 11772 (631) 654-2790

APPENDIX E

AGENCIES WHERE BUILDINGWHERE

APPENDIX F

MULTI-HAZARD RESPONSE PLAN

As per local, county and state emergency response teams who upon arrival to an incident will take command at the established command center, and provide step-by-step instructions.

- **Suffolk County Police Department**
- **Local Fire Department**
- **State Police**
- **South Country Ambulance**
- **Hazmat (if necessary)**
- **Suffolk County Sheriff's Department**
- **Homeland Security (if necessary)**